

Drama/Musical Theatre Instructor

Organizational Summary

The Arvada Center for the Arts & Humanities celebrates and elevates the human condition with engaging arts, humanities, education, and entertainment that expand the cultural landscape for everyone. The Arvada Center strives to create and maintain an inclusive and welcoming environment for all artists, actors, staff, volunteers, and patrons.

Position Summary

Reporting to the Director of Education, the Drama/Musical Theatre Instructor serves as the lead instructor of Spring Session Classes and Spring Break Camp for students aged 5-8, 9-12, and/or teens on behalf of the Education division of the Arvada Center. Instructors are responsible for designing lesson plans and curriculum according to either proposed or pre-determined class themes and content areas.

Spring Session consists of 1.5-2 hour evening classes on Tuesdays from March 18-May 20, 2025.

Spring Break Camp will be taught the week of March 17-21, 2025 from 9am to 12pm.

Responsibilities

- Design and serve as lead instructor in studio space for evening drama/musical theatre classes throughout the spring session
- Serve as lead instructor for spring break drama/musical theatre camps
- Communicate with Education staff in a timely manner in the long and short range planning of classes/camps
- Arrive 15 minutes before class/camp is scheduled to begin to prepare parent sign/in and class materials
- Attend and participate in all required meetings and trainings, including professional development trainings
- Exhibit strong organization skills, reliability, and flexibility
- Ability to collaborate and effectively communicate with all levels of personnel, patrons, and general public in a cooperative and positive manner as a representative of the Arvada Center

Skills and Competencies

- Must possess prior drama/musical theatre teaching experience (informal or classroom) and enjoy working with children
- Applicants should be highly organized, reliable, flexible, and enthusiastic about drama/musical theatre education
- A passion for creativity, ability to focus on process over product, and a strong understanding of the needs of children aged 5-18
- Basic knowledge of a variety of performing arts, teaching, and classroom management techniques
- A background check is required for all Arvada Center instructors

Compensation

This is a part-time, nonexempt position earning \$20.00-\$25.00 per hour and is eligible for paid sick time.



The Arvada Center for the Arts and Humanities is dedicated to the principles of equal employment opportunity in any term, condition, or privilege of employment. We do not discriminate against applicants or employees based on age, race, sex, color, religion, sexual orientation, gender identity, national origin, genetic information, disability or any other status protected by state or local law. Candidates from traditionally marginalized communities are especially encouraged to apply.

Note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.

Application Instructions

Send an email with your resume and cover letter as PDF to jobs@arvadacenter.org with the job title in the subject line.

Applications accepted until February 15, 2025.